

## Curriculum Vitae



### Contact Information

Name: Manal Adel Affara

Date of Birth: 2<sup>nd</sup> March 1964

Currently: Professor of Egyptology, Faculty of Tourism and Hotel Studies, Alexandria University,

Coordinator of International Students, Faculty of Tourism and Hotel Studies, Alexandria University

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### Personal Profile

Experienced Professor in Egyptology, with a demonstrated history of working in the education management industry. Skilled in Lecturing and researching in Egyptology, Cultural heritage, Museum Collections, Event management. Strong education professional with a Course focused in Advanced Grant Proposal Writing from Houston Community College.

Accomplishing great success academically, Lecturer and researcher in Egyptology with 20+ of experience teaching courses on undergraduate and post graduate levels. Supervised MA theses, PhD dissertations. Published articles in peer-reviewed international journals, peer-review of the Scientific Journal of the Faculty of Tourism & Hotel Studies, Alexandria University.

Achieved goals and gained multiple skills from holding the position of a vice dean of the post graduate studies and research, 2011-2014, such as leadership, education management, team working, meeting deadlines, developing programs, solving problems. As implementing the new post graduate credit hours system in Alexandria University encountered different challenging in

different aspects; students, administrative staff and academics, to understand and implement the new Bylaws.

### **Education**

1996 Ph D in English

Department of Tourist-Guidance, Faculty of Tourism and Hotel Studies, Alexandria University

Thesis title related to Egyptology: *“The Staff in the Field of the Architectural Achievements from the First Dynasty till the End of the New Kingdom, A Study for the Social Status and the Functional Role”*

1992 MA in English

Department of Tourist-Guidance, Faculty of Tourism and Hotel Management, Helwan University

Thesis title related to Egyptology: *“The Ancient Egyptian Temples, A Comparative Study Since the beginning of the New Kingdom until the End of the Ptolemaic Period”*

1985 Honors B.A,

Department of Tourist-Guidance, Faculty of Tourism and Hotel Management, Helwan University

### **Development Courses and Internship**

2015, Volunteer in the curator collections for around 100 hours in the Museum of Natural Science Houston, Texas, USA

2017, Certificate of completion of A-z grant writing from Houston Community College, Houston, Texas, USA

2017, Certificate of completion of Advanced grant writing from Houston Community College, Houston, Texas, USA

2017, Certificate of completion of Advanced grant writing from Houston Community College, Houston, Texas, USA

Certificate of completion of Training Courses Certified by International Board of Certified Trainers European Division (IBCT):

2010, University Management Program. Competitive Research projects. Quality Standard in Teaching. Research Ethics. Use of Technology in Teaching. Student Evaluation and Examination Techniques.

### **Professional Appointments**

2012- current, Professor of Egyptology, Department of Tourist-Guidance, Faculty of Tourism and Hotels Studies, Alexandria University

Delivering Lectures for undergraduate and post graduate, leading field trips, developing course material and curricula, reviewing courses descriptions and making reports for improvement, head of cultural relations committee, participating in departmental and faculty meetings, contributing

in academic counseling sessions and interviews for the students. Member in the defense of MA and Ph D.

2011-2014, Vice Dean of Graduate Studies and Researches, Faculty of Tourism Hotel, Alexandria University.

Practiced education management as monitoring the implementation of the new bylaws of the credit hours new applied education system in Alexandria University. Heading different committees (cultural affairs, library, Scientific journal) related to the post vice dean. Managerial for the final exams. Council member of the board of the Faculty of Tourism and Hotels for three years. Organizing workshops for the post graduate students worked in Collaboration with the Bibliotheca Alexandrina, The Information Centre of BA where providing sessions in ways that active engaged students to the library facilities and services. Head of the scientific committee of the International Tourism Conference, April 2014 Hold in the Bibliotheque Alexandrian

2006-2011, Associate Professor of Egyptology, Faculty of Tourism and Hotels, Alexandria University

Delivering Lectures for undergraduate and post graduate, leading field trips, developing course material and curricula, reviewing courses descriptions. participating in departmental and faculty meetings, contributing in academic counseling sessions and interviews for the students. Member in the defense of MA and Ph D. Academic advisor for the grade students.

1996-2006, Lecturer of Egyptology, Faculty of Tourism and Hotels, Alexandria University

Delivering Lectures for undergraduate and post graduate, leading field trips, developing course material and curricula, reviewing courses descriptions. participating in departmental and faculty meetings, contributing in academic counseling sessions and interviews for the students. Member in the defense of MA and Ph D.

1992-1996, Assistant Lecturer of Egyptology, Faculty of Tourism and Hotels, Alexandria University

Studying the Ph D thesis. Leading field trips and assess and monitor the practical part of the course.

1987-1992, Tutorial Assistant, Faculty of Tourism and Hotels, Alexandria University

Studying the MA thesis. Leading field trips and assess and monitor the practical part of the course.

### **Publications**

“Unpublished Statue JE. 37862, in the Egyptian Museum, Cairo,” *Journal of American Research Centre Egypt* 48 (2012).

“Understanding Human-Dog Relationship: Archaeological Evidence for Social Bonds during the Pharaonic Period,” *Journal of Association of Arab Universities for Tourism and Hospitality*, vol. 9, no. 1 (June, 2012).

“The Religious Significance of the Motifs on Foot-Wear from the New Kingdom to the Graeco-Roman Period,” The Third International Conference at *The Center of Papyrological Studies and Inscriptions* at Ain Sham University March 2012, 26-28.

“A Remarkable Stela from the Second Intermediate Period,” *Abgadiyat* 6 (2011).

“A New Kingdom Stela in the National Museum of Antiquities, Leiden,” *Journal of American Research Centre Egypt* 46 (2010).

“A Reconsideration of the Role of the Hound Based on the Iconographic Programme and Funerary Artefacts during the Pharaonic Period,” in the 3<sup>rd</sup> International Conference of the Faculty of Archaeology, *Cultural Contribution of Egypt and Its Impact on the human Civilization Through Ages* (Cairo,2010).

“The Stela of *Nkhat*, CG 20457, Its Date and Its Character,” *Annal of Faculty of Art*, Ain Shams University, Cairo, (2006)

“A Saite Statue in the Egyptian Museum, Cairo (JE 37389),” *Discussion of Egyptology* 62 (2005).

“A Stela from Abydos in the Egyptian Museum, Cairo (CG 20282), *Göttinger Miszellen* 200 (2004).

“A False Door Stela from the Old Kingdom,” *Göttinger Miszellen* 193 (2003).

#### **Awards and Honors**

Certificate of **Good Will Ambassador** of Houston and Honorary Citizenship, Houston, Texas, presented by the Mayor of Houston, 2018.

Certificate for participating for the Cultural Activity in **Arab American Cultural** Centre, 2017.

**Management Excellence** Award presented by the Alexandria University, 2016.

#### **Grants and Fellowships**

Self-studying NINO “The Netherland Institute for the Near East”, Leiden University, The Netherlands, 2009-2011.

2002, Post-Doctoral grant to the Classical and Archaeological Studies Department, Liverpool University, United Kingdom

#### **Conferences**

The First Arab Conference Tourism Crisis Management, at Concorde El Salam Hotel- Cairo, Egypt, 23<sup>rd</sup>-24<sup>th</sup> June 2013.

The Third International Conference “The Ancient Civilizations: its Impact and affect” at the Center of Papyrological Studies and Inscriptions (Ain Sham University, 26-28 March 2012).

The 3<sup>rd</sup> International Conference of the Faculty of Archaeology, Cultural Contribution Conference of the Faculty of Archaeology, (Cairo University, 2010).

“A Reconsideration of the Role of the Hound Based on the Iconographic Programme and Funerary Artefacts during the Pharaonic Period.”

The 1<sup>st</sup> International Conference on Ancient Egyptian Science, Science Heritage Center, (Cairo University, 2010). Participate by attendance.

The 31<sup>st</sup> Annual Meeting of the Theoretical Archaeology Group, (Durham University, 2009).  
“A New Kingdom Stela in the National Museum of Antiquities, Leiden.”

The Current Research of Egyptology, (Leiden, 2009). Participate by attendance.

### **Research Experience**

2020, participating in the Interdisciplinarity Excellence Research,

### **Additional Activities Internship & Certificates**

Volunteer for around 100 hours in the Museum of Natural Science Houston, Texas, USA, 2016.

Certificate of completion of A-z grant writing from Houston Community College, Houston, Texas, USA, 2017.

Certificate of completion of Advanced grant writing from Houston Community College, Houston, Texas, USA, 2017.

Certificate of completion of Public speaking from Houston Community College, Houston, Texas, USA, 2017.

2016-2018, vice member of the consular ladies corp in Houston, diplomat society aimed to the public service of the community

Organizing social events experience

Floral arrangement experience

Protocol and Etiquette experience

### **Completed Training Courses Certified by International Board of Certified Trainers European Division (IBCT)**

Competence- based learning

University Management

Program Competitive

Research projects Quality Standard in Teaching

Research Ethics

Use of Technology in Teaching Student

Evaluation and Examination Techniques

